



## BOTSWANA BUREAU OF STANDARDS - TRAINING PROGRAM 2019 to 2020

**BOBS is accredited by the Botswana Qualifications Authority as an Education and Training Provider. Organizations and/or persons attending BOBS training may refer to the Human Resources Development Council (HRDC) guidelines for refunds against training undertaken.**

The Botswana Bureau of Standards (BOBS) is an organization whose main role is the promotion and maintenance of standardization and quality assurance in the provision of commodities and the rendering of services by organizations in Botswana. In the continuing fulfilment of its mandate, BOBS invites the private sector, parastatals, government, the public and other interested parties to participate in the training courses. BOBS also caters for **in-house training** when requested by organizations. A synopsis of each course can be viewed in the **Training Brochure** on the BOBS website, [www.bobstandards.bw](http://www.bobstandards.bw).

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COURSE NAME	PRICE IN PULA	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
		2019	2019	2019	2019	2019	2019	2019	2019	2020	2020
Awareness of the BOS ISO 9001:2015 Quality Management Systems	P2500.00	4-5					12-13				
Understanding BOS ISO 9001:2015	P4000.00	3-7 24-28	22-26	19-23	9-13	14-18	18-22	2-6	27-31	17-21	2-6
BOS ISO 9001:2015 Quality Management Systems Documentation	P2700.00		3-4		18-19	8-9	6-7	10-11			
BOS ISO 9001:2015 Quality Management System Lead Auditor / Auditor	P4500.00			12-16			11-15			10-14	
Understanding BOS ISO 14001:2015 Environmental Management Systems	P4000.00		22-26	26-30		14-18			27-31		2-6
BOS ISO 14001:2015 Environmental Management Systems Auditing	P4500.00	10-14			9-13					24-28	
Understanding BOS ISO 45001:2018 Occupational Health and Safety Management Systems	P4000.00				23-27	28	1	2-6			
BOS ISO 45001:2018 Occupational Health and Safety Management Systems Auditing	P4500.00										
Awareness of BOS ISO 14001:2015 Environmental Management Systems	P2500.00	TO BE OFFERED INHOUSE ON REQUEST									
Awareness of BOS ISO 45001:2018	P2500.00	TO BE OFFERED INHOUSE ON REQUEST									

### Application and contact details

Application forms and other course related information can be accessed through the BOBS website [www.bobstandards.bw](http://www.bobstandards.bw), under **Training Services** or requested from the Training Unit. Applications can be emailed to [training@bobstandards.bw](mailto:training@bobstandards.bw), or faxed to **3903120**, or posted to Private Bag BO 48 Gaborone. **Applications should reach BOBS at least 15 working days before the course commencement date. Applicants must pay or submit purchase orders at least 10 working days before course commencement date.** If the number of applicants who have paid for a course has not reached the minimum number required for a class, BOBS will cancel such a course. **Applicants who have paid or submitted purchase orders should confirm that the course they applied for will be conducted when the course commencement date approaches.**

### Course fees

Applicants must pay or submit purchase orders at least 10 working days before course commencement date. Applicants are encouraged to pay or submit purchase orders early to ensure that they get space before the course is filled up. Meals and refreshments will be provided at no additional cost to the participants. Cheques should be made payable to: **Botswana Bureau of Standards.**

### Training Venues

The venue is the BOBS' Headquarters, Main Airport Road, Plot No. 55745, Block 8, Gaborone, Botswana.