

## **COURSE OUTLINE: ISO 9001:2000 AUDITOR – LEAD AUDITOR**

### **Course objectives:**

The objective of this course is to provide delegates with the knowledge and skills needed to assess and report on the conformance and effective implementation of processes, through an audit, and to contribute to the continual improvement of the quality management system.

### **Course Contents:**

- Purpose and Role of Quality Management System
- 8 principles of quality management
- Relationship between ISO 9000, ISO 9001, ISO 9004 and ISO 19011
- Certification/Registration and Accreditation
- Relationship between the requirements of ISO 9001 and the audit
- Roles and Responsibilities of Auditors and Lead Auditors.
- Planning and conducting an audit
- Audit Report
- Audit Follow up activities

### **Requirements:**

Applicants should have successfully completed the BOBS' Implementation of a Quality Management System according to BOS ISO 9001:2000 course or equivalent.

### **Target Group**

Staff who will be involved in carrying out internal audits.

### **Course Assessment**

To successfully complete the course, participants have to pass a written test. Participants will also be evaluated through continuous assessment.

**Length of course:** 5 days

**Course fees:** As advertised